



RATCH-Australia Corporation

**MT EMERALD WIND FARM – COMMUNITY CONSULTATIVE COMMITTEE
AGENDA/ MEETING MINUTES**

Date	23/02/2017	Time	4:00 – 5:30
Venue	Walkamin Community and Sports Club Hall 1 Kurrajong Road, Walkamin		

Attendees	Dr Steve Turton (Indep Chair)	Kim Forde
Sam Musumeci	John Hardy	Steve Lavis
John Parmenter	Ross Iraci	Bronwyn Dwyer
David Reynolds	Jim Carey	Terry Johannesen
Invited Guests:	Rene Kuypers (Ratch)	Craig Buckman (Vestas)
Chris Ferris (Vestas)	Paul McDonald (Ratch/AECOM)	Jason Sayers (Catcon)
Hugh Sangster (Ratch)		

Apologies	Albi Homann	Gerry Turpin

No.	Item / Discussion/ Action	Responsibility	Due date
1	Welcome, Introductions and apologies Invitation to Mbarbarrum community from previous meeting – Jerry Turpin (Chair) apologies for not attending this meeting. A decision by Mbarburrum on a representative will be made end Feb. Committee requested KF follow up with Atherton Chamber rep to request an alternative representative who will be able to attend meetings, after no attendance at any of the previous 4 meetings.	Chair KF KF	 Mar 17
2	Pecuniary interests, minutes from last meeting Meeting minutes discussed, and approved. DR/JH KF to upload onto MEWF website	Chair KF	 Mar 17
3	Purpose of Group – Communication and Representation Independent Chair Steve Turton remind the CCC of the Charter. The key element is to respect everyone else’s view to enable the group to function better and for information to flow.	Chair	When new members
4	Roles, Rules, Responsibilities	Chair	ongoing
5	Information requests: newsletters, media updates 2 newsletters since last meeting – all received by email. Updates to be produced 2 weekly – emailed and added to website Request Mareeba Chamber for site visit – Craig Buckman (Vestas) explained that site is now a construction zone and so access needed to be limited. KF to liaise with Mareeba Chamber (SM) to arrange site visit at earliest time – earliest Aug/Sept but more likely April 2018. KF offer to update Mareeba Chamber on project.	TJ/KF SM/KF	Ongoing Mar 17

	<p>Jim Carey requested KF to speak to his community group. To be arranged at earliest convenience.</p>	JC/KF	Mar 17
6	<p>Project Update Introduction to Project Team – and a brief overview of their roles and responsibilities: Rene Kuypers – RATCH – Project Construction Director Paul McDonald – AECOM / RATCH Owners Site Engineering Rep Craig Buckman – Vestas Site Manager Chris Ferris – Vestas HSE Manager Hugh Sangster – RATCH – Project Development Engineer Jason Sayers – Catcon – Project Manager</p> <p>Project Update: ppt presentation and discussions/questions throughout</p> <ul style="list-style-type: none"> • All approvals received from Government • Official handover of site to Vestas <p>CB – Role of Vestas: site handed over to Vestas means Vestas now have control of site, and who accesses. Officially a ‘construction site’. Key focusses on safety, protecting cultural heritage, flora and fauna and all from the danger of UXO during construction. Construction timetable aiming for completion of major works by May 2018 with ‘commissioning’ happening from then until Nov 2018.</p> <ul style="list-style-type: none"> • Pre-works commence: 14th Feb – comprising establishment of laydown area; road alignment surveys; preparation for establishment of Powerlink sub-station • Channel protection works complete • UXO survey complete • Cultural Heritage survey – first pass complete • Fauna and flora surveys commencing – Mellissa Jess and her team. First quoll trapped and relocated this week. • Explanation of ‘work protocol’ – Program of works developed; 3 days prior to any work being done on a site – UXO survey (if beyond already undertaken or deeper than 3m); Cultural Heritage Survey to identify and protect/remove any finds; Quoll survey/trapping and identification/translocation of rare flora species. • Contractor Awareness briefings held – 8th Feb • ICN Gateway instigated - EOI and potential supplier briefings – 1 March – Cairns / 8 March Malanda, and others as arranged • Site signage at gate – limiting access because it is officially a construction site; requiring sign-in; inductions and PPE for all those who enter. • Sod-turning ceremony – tentative date: April 27th. Board and Dignitaries to be invited 		

	<ul style="list-style-type: none"> New website – this week. Contains links to all approvals documentation and historical documentation – includes turbine layout, Traffic Management Plans, latest reports 		
8	<p>Items from previous meeting:</p> <p>Presentation: Property Values implications – Real Estate Valuer - Bob McPhail – not at this meeting because of size of agenda. To be confirmed later date</p> <p>Invitation issued to MBarBarrum people to attend as part of CCC</p> <p>Bitumen of Kippen Road – agreement to proceed from landholders</p>		
9	<p>Group Discussion – identify issues/ Requests for information/briefings</p> <p>Request for briefing of Malanda Chamber of Commerce – 8th April. Any others?</p> <p>SL – Loud noise – Mon Jan 23rd mid-morning -heard and commented about around the region. Did the noise come from the site? CB/RC – detonation of UXO found on site by Dept of Defence and UXO team.</p> <p>SL – will information about UXO be on website. KF – yes</p> <p>ST – Drone/Aerial photography of construction process mentioned previously. Is it happening?</p> <p>RK – A filmmaker has been engaged to produce a 7m video of the build from start to finish. To be completed over next 18 months. Has already worked with MBarBarrum people to develop a cultural heritage induction. https://vimeo.com/202689840</p> <p>RI – Risk of people accessing site from Oaky Creek side. CB – aware of risk. RK – request to CCC members to inform their communities of the UXO risk and that site is now a ‘construction site’ so access needs to be limited. ALL recognise that some unauthorised access is from people ‘not from here’ or influenced by the CCC.</p> <p>BD/RI – Water Access and quantities needed/ particularly for Fire Control</p> <p>JS – 2 water allocations purchased; 50kL water tank on sub-station pad; 50kL at compound; 100kL in water tankers at all times.</p> <p>CB – acknowledge concerns and historical information about fire? Happy to receive information and links to appropriate contacts.</p> <p>RI – cannot slash in fire season due to spark risk.</p> <p>CB – Sth Australian experience. Defined Site Policy re no fires; defining emergency protocols and exits; helicopter landing pads and water carts. All equipment and vehicles with 2kg or 4kg fire</p>	<p>KF</p> <p>KF/RI/JC</p>	<p>Asap</p> <p>Mar 17</p>

	extinguishers on board; fire fighting equipment at offices; and training for all staff. RI – 6 slide on units and fire truck for fire control in his area. Offer to communicate and share information	RI - CB	
	Information Sharing (as requested by Dave Reynolds) – review attached format to inform your community of CCC, its role and communication. Confirm desired contact details please. To be issued asap after this meeting.	KF to update, print, laminate and distribute to the CCC	asap
11	Correspondence Nil received		
12	Next meeting – timing and location – Thursday May 6 th , 4 – 5.30 pm KF to request land valuer to attend next meeting, if available.		

Meeting items endorsed by: Dr. Steve Turton

Signature:



Name/ Role: Chair CCC

Date: 060317